

Minutes of the Annual meeting held on Wednesday 21 May 2008 at 6.00 pm

Present:-

Councillor Mary Pooley (Mayor) in the Chair

Councillors Margaret Bannister, Colin Belsey, Michael Bloom, David Elkin, Barbara Goodall, Andrew Goodwin, Jon Harris, Carolyn Heaps, Alex Hough, Sandie Howlett, Rebecca Madell, Graham Marsden, Gill Mattock, Susan Morris, Harun Miah, Margaret Salisbury, Neil Stanley, Gregory Szanto, Barry Taylor, Troy Tester, Mike Thompson, David Tutt, Steve Wallis and Olive Woodall.

- 1. Election of Mayor.** It was proposed by Councillor Tutt and seconded by Councillor Heaps:-

"That Gregory John Michael Szanto, a Councillor of this Borough be elected Mayor for the 2008/09 municipal year and until the election of Mayor at the next Annual Meeting of the Council."

It was accordingly:-

Resolved: That Gregory John Michael Szanto, a Councillor of this Borough be elected Mayor for the 2008/09 municipal year and until the election of Mayor at the next Annual Meeting of the Council.

Councillor Szanto then made the statutory declaration of acceptance of office as Mayor. In his speech of acceptance, the Mayor reported that his nominated charity for the year would be the Eastbourne and District Alzheimer's Society. He also reminded the Civic Party that all were invited to a dedicated mass at Our Lady of Ransom Church on Sunday 8 June 2008 at 10.30am.

- 2. Minutes.** The minutes of the meeting held on 30 April 2008 were presented and the Mayor was authorised to sign them as a correct record.
- 3. Appointment of Deputy Mayor.** It was proposed by Councillor Tester and seconded by Councillor Harris:-

"That Harun Miah, a Councillor of this Borough be appointed Deputy Mayor for the 2008/09 municipal year and until the next Annual Meeting of the Council."

It was accordingly:-

Resolved: That Harun Miah, a Councillor of this Borough be appointed Deputy Mayor for the 2008/09 municipal year and until the next Annual Meeting of the Council.

Councillor Miah then made the statutory declaration of acceptance of office as Deputy Mayor. He confirmed that Mrs Razia Miah and Mrs Irene Sims would continue to act as his Deputy Mayoress and Consort respectively.

4. **Vote of Thanks.** On behalf of the Council, Councillor Woodall and Councillor Thompson respectively proposed and seconded, and Councillor Elkin endorsed, a vote of thanks to Councillor Pooley and Mr Kiernan Pooley for their service as Mayor and Mayor's Consort. In response, Councillor Pooley thanked her Deputy Mayor and reported that a total of £10,000 had been raised for her nominated charities, Open Door and People Matter. The Mayor presented Councillor Pooley with her Past Mayor's Badge and Mr Kiernan Pooley with his Past Mayor's Consort Badge.
5. **Investiture of Mayoress.** The Mayor reported that Mrs Clare Szanto would undertake the duty of Mayoress for the 2008/09 municipal year and duly awarded the Mayoress' Chain and Badge to Mrs Szanto.
6. **Appointment of Mayor's Chaplain.** The Mayor reported that Canon Seamus Hester of Our Lady of Ransom Church, would be serving as the Mayor's Chaplain for the 2008/09 municipal year.
7. **Apologies for Absence.** Apologies for absence were reported from Councillors Goodyear and Purchase.
8. **Election of Leader of the Council and Chairman of the Cabinet.** As a result of a proposal from Councillor Stanley, seconded by Councillor Harris, it was:-

Resolved: (Nem Con) That Councillor David Tutt be elected Leader of the Council and Chairman of the Cabinet for the 2008/09 municipal year.
9. **Cabinet Arrangements.** Councillor Tutt reported that Cabinet would be made up from the Councillors and portfolios as shown on the schedule attached to these minutes for the 2008/09 municipal year. In naming his new Cabinet, Councillor Tutt placed on record his thanks to Councillor Stanley for his contribution as Deputy Leader and Cabinet member in 2007/08.
10. **Establishment of Council Committees, Appointment of Chairmen, Deputy Chairmen and Members to serve on the Council Committees and appointment of Chairmen and Non-Executive Directors to Boards.** The Council noted the report of the Local Democracy Manager on political balance and allocation of seats. As a result of this, together with consultation with Group Leaders, a proposed schedule of Chairmen, Deputy Chairmen and Members of Council Committees was circulated.

Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: (1) That the establishment of Council Committees, the appointments of Chairmen, Deputy Chairmen and Members to all Council Committees and the appointment of the Chairman and Non-Executive Directors to Boards, be approved in accordance with the names listed on the schedule attached to these minutes.

(2) That the existing independent members of the Standards Committee, Mr Jaye Libeccio (as Chairman) and Mr John Vesely be re-appointed for the 2008/09 council year.

- 11. Confirmation of Programme of Meetings for Council Bodies.** Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: That the programme of meetings for all bodies in the Council's structure for the 2008/09 municipal year be confirmed in accordance with the schedule circulated with the agenda for this meeting.

- 12. Delegation of Functions to Council Committees.** Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: That the scheme of delegation of functions of all Committees of the Council for the 2008/09 municipal year, as set out in Part 3 of the Council's Constitution, be approved.

- 13. Appointments to Outside Bodies.** Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: That the appointments of Members to serve on outside bodies be approved in accordance with the names listed on the schedule attached to these minutes.

The meeting closed at 7.00pm

**Councillor G J M Szanto,
Mayor, Chairman**

(pf\P:council\08.05.21\mins)

SCHEDULE OF APPOINTMENTS

CABINET (Leader of the Council plus 4 additional members of the controlling group). The formal appointment of the four members (other than the Leader) is to be made by the Leader following his/her appointment by the full Council. Although the Council has previously determined that the size of the Cabinet shall be five in total it is open to the Leader to recommend the Council to agree a different size. The law requires that the Cabinet shall have at least 3 but not more than 10 members (including the Leader).

1	Leader of the Council: Tutt <i>Responsibilities aligned to the Chief Executive, including human resources, strategy and democracy and legal services.</i>
2	Deputy Leader: Tester <i>Responsible for special projects.</i>
3	Bannister <i>Responsibilities aligned to the Director of Housing, Health and Community Services, including licensing, leisure, youth and theatres.</i>
4	Mattock <i>Responsibilities aligned to the Director of Finance, including benefits, audit and support services.</i>
5	Wallis <i>Responsibilities aligned to the Director of Economy, Tourism and Environment, including planning, regeneration and amenities.</i>

OPPOSITION "SHADOW CABINET" (Notification for information)

1	Opposition Leader Elkin <i>(Strategy & Democracy, HR, Special projects)</i>
2	Deputy Leader: Howlett <i>(Housing, Health and Community Services)</i>
3	Belsey <i>(Tourism and Communications)</i>
4	Marsden <i>(Finance)</i>
5	Taylor <i>(Planning and Environment)</i>

COMMITTEES

Scrutiny Committee (7 (or 8) members, not members of the Cabinet or the Mayor. Chairman to be appointed from the largest opposition group. and Deputy Chairman from the controlling group.

Controlling Group		Opposition	
1	D/Ch: Stanley	6	Ch: Marsden
2	Goodwin	7	Belsey
3	Heaps	Substitutes:	
4	Purchase	1	Elkin
5	Woodall	2	Goodall
(8)	<i>No appointment to be made</i>		
Substitutes:			
1	Harris		
2	Hough		
3	Thompson		

Planning Committee (12 trained Councillors - not Cabinet members - 8 as members of the Committee and 4 as substitutes).

Controlling Group		Opposition	
1	Ch: Madell	7	Goodall
2	D/Ch: Harris	8	Taylor
3	Bloom	Substitutes:	
4	Goodwin	1	Belsey
5	Heaps	2	Howlett
6	Miah		
Substitutes:			
1	Pooley		
2	Salsbury		

Licensing Act and General Licensing Committees (Between 10 and 15 trained Members (currently 15) – not Cabinet members).

Controlling Group		Opposition	
1	Ch: Morris	12	Belsey
2	D/Ch: Thompson	13	Elkin
3	Bloom	14	Goodall
4	Goodwin	15	Goodyear
5	Harris		
6	Heaps		
7	Madell		
8	Pooley		
9	Purchase		
10	Salsbury		
11	Woodall		

No substitution allowed

Sub-Committee Standing Chairmen: (Between 3 and 5 members drawn from the membership of the Licensing Committees – currently 5)

1	Bloom
2	Heaps
3	Morris
4	Purchase
5	Thompson

Standards Committee (6 councillors and 3 independent members and to be chaired by one of the independent members.

Controlling Group		Opposition	
1	Bloom	4	Howlett
2	Harris	5	Goodall
3	Woodall	6	Taylor
Substitutes:		Substitutes:	
1	Goodwin	1	Elkin
2	Tester	2	Goodyear

(There are currently 2 independent members: Mr Jaye Libeccio (Chairman) and Mr John Vesely. A third member is to be appointed shortly.)

Annual Accounts Committee (5 councillors, to include the Cabinet member and the Opposition spokesperson for finance)

Controlling Group		Opposition	
1	Ch: Mattock	5	Marsden
2	D/Ch: Stanley	Substitutes:	
3	Purchase	1	Goodyear
4	Tutt	2	Taylor
Substitutes:			
1	Salsbury		
2	Thompson		

ADVISORY GROUPS

Conservation Area Advisory Group 4 (or 3) members, not Planning Committee members, plus external advisors)

Controlling Group		Opposition	
1	Ch: Stanley	3	Goodyear
2	D/Ch: Woodall		
(4)	Hough		

Joint Staff Consultative Committee (3 members, 2 from the controlling group and 1 from the largest opposition group, plus Staff representatives. Controlling Group's representation to include at least 1 Cabinet member. Chairmanship alternates between Employer's and Staff Sides - Staff Side will take chair in 2008/09).

Controlling Group		Opposition	
1	D/Ch: Morris	1	Goodall
2	Bannister		
Substitutes:		Substitutes:	
1	Heaps	1	Howlett
2	Tutt	2	Elkin

TASK GROUPS AND OTHER BODIES:

Grants Task Group (3 members)

Controlling Group		Opposition	
1	Ch: Mattock	3	Howlett
2	Pooley		

Audit Task Group (2 members of the Scrutiny Committee)

Controlling Group		Opposition	
1	Stanley	2	Marsden

Downland Forum (3 or 4 members)

Controlling Group		Opposition	
1	Hough	3	Belsey
2	Woodall		
(4)	<i>No appointment to be made</i>		

Cleansing and Highways Forum (2 members)

Controlling Group		Opposition	
Wallis		Taylor	

Eastbourne Buses Limited - Non Executive Directors (4 members)

Controlling Group		Opposition	
1	Ch: Thompson	3	Taylor
2	Stanley	4	Goodyear

Eastbourne Homes - Non Executive Directors (4 councillors)

Controlling Group		Opposition	
1	Tutt	3	Marsden
2	Salsbury	4	Mrs Ann Murray

Wealden and Eastbourne Lifeline Board - Non Executive Directors (2 councillors)

Controlling Group		Opposition	
1	Woodall	2	Howlett

PROJECT BOARDS AND OTHER

Members' IT/T-Government Board: Relevant Cabinet member (or nominee) (nominee is Cllr Goodwin) and Cllr Goodyear.

Town Centre Development: Relevant Cabinet member (Cllr Tutt) (or nominee) and Cllr Elkin.

Cleansing Contracts/Garden Waste: Relevant Cabinet member (Cllr Tester) (or nominee) and Cllr Taylor.

Civil Parking (joint with East Sussex County Council): Relevant Cabinet member (or nominee) (nominee is Cllr Madell) and Cllr Elkin.

Cultural Centre: Relevant Cabinet member (or nominee) (nominee is Cllr Thompson) and Cllr Howlett.

Local Development Framework Steering Group: Relevant Cabinet member (or nominee) (nominee is Cllr Thompson) and Cllr Taylor.

Planning Committee Peer Review Group: Cllrs Madell, Taylor and Wallis

Councillors appointed to hold a Youth Brief: Cllrs Goodwin, Goodyear, Heaps and Purchase

Appointments to Outside Bodies

Organisation	Council's Representative(s)
Age Concern	Cllr Olive Woodall
Area Youth Service Committee	Cllr Daniel Purchase
British Resorts Association (Annual Conference)	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
British Resorts Association (nomination to Policy Committee if election arises)	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
Cavendish Sports Centre Joint Liaison Committee	Cllrs David Elkin and Carolyn Heaps
Citizens Advice Bureau	Cllr Gregory Szanto
Crime Reduction Partnership	<i>See separate listing for this partnership and its linked groups and forums at end of this schedule.</i>
Cultural Festival Steering Group (N.B. One nominee only for 2008/09 onwards)	Cllr Margaret Bannister
East Sussex Gypsy and Traveller Forum	Relevant Cabinet Member (Cllr Margaret Bannister) and relevant Shadow Cabinet member (Cllr Sandie Howlett) (or their respective nominees)
East Sussex and Brighton and Hove Gypsy and Traveller Members' Group	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
East Sussex Health Overview and Scrutiny Committee (N.B. not to be a Cabinet member)	Cllr Alex Hough
East Sussex LGA Waste Management Members' Group	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
East Sussex Strategic Forum (Supporting People)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee

East Sussex Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee. Council is represented by the Chief Executive
East Sussex Strategic Partnership - Housing Partnership	Relevant Cabinet Member (Cllr Margaret Bannister) and relevant Shadow Cabinet member (Cllr Sandie Howlett) (or their respective nominees)
Eastbourne Amalgamated Charities (Trustees)	*One nomination to be made to fill vacancy. (Mr B R Etheridge appointed until 31 August 2010)
Eastbourne Association of Voluntary Services	Cllr Andrew Goodwin
Eastbourne and District Enterprise Agency Limited (EDEAL)	Cllr Susan Morris (or nominee)
Eastbourne Housing Forum	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Eastbourne Housing Aid and Legal Centre	Cllr Mary Pooley (or nominee)
Eastbourne Leisure Trust	*Cllr Neil Stanley
Eastbourne Open Bowling Tournament Management Committee	Mrs Irene Sims
Eastbourne Seniors Club (appointment of trustee)	The Mayor or her nominee (nominee is Cllr Rebecca Madell)
Eastbourne Sports and Physical Activity Network	Cllr Carolyn Heaps
Eastbourne Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee
Eastbourne Youth Forums (Junior and Senior)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Equality Steering Group	Relevant Cabinet Member (Cllr David Tutt) or nominee
Friends of the Towner Management Committee	Mr Stephen Lloyd

Hampden Park Sports Centre Joint Liaison Committee	Cllr Mike Thompson and Cllr Olive Woodall
Healthy Eastbourne Board	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Kingsmere Neighbourhood Partnership (Executive Group)	Sovereign Ward Councillors (Cllrs Michael Bloom, Susan Morris and Margaret Salisbury) and Cllr David Elkin
Local Government Association N.B. Nominated representatives in 2008/09 to include Cllr Andrew Goodwin	Leader of the Council (with voting rights), plus Deputy Leader and Opposition Leader (or their respective nominees); all of whom should be Cabinet or Shadow Cabinet members
Local Government Association – East Sussex Branch	Leader and Deputy Leader of the Council
Local Government Association Coastal Towns Special Interest Group	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
Local Government Association Urban Commission	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Local Government Association Rural Commission	Leader of the Council or nominee. (Cllr Olive Woodall is nominee)
Local Government Association Tourism Forum	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
Open Door Funders' Group	Cllr Steve Wallis
ROOM (nomination to South East Regional Executive Committee)	Cllr Barry Taylor to be nominated in event of election arising
South East England Tourist Board	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
South East Employers	Relevant Cabinet Member or nominee. The nominee is Cllr Susan Morris. (Cllr David Tutt is the named substitute)
South East England Regional Assembly	Relevant Cabinet Member (Cllr David Tutt) or nominee
Sussex Area Environment Group	Cllr Troy Tester to be nominated in event of vacancy arising.

Sussex County Playing Fields Association	Cllr Alex Hough
Sussex Downs College (Corporation of)	Councillor Marsden appointed for a four year term ending December 2010
South Downs Joint Committee	Cllr Olive Woodall
Town Centre Management Initiative Board	Leader of the Council or nominee (Cllr Margaret Bannister is nominee)
University of Sussex Court	The Mayor and Chief Executive

COMMUNITY ASSOCIATION MANAGEMENT COMMITTEES

Hampden Park	Cllr Mary Pooley
Langney	Mr Norman Marsh
Old Town	Cllr Carolyn Heaps
The Trees	Cllrs Barbara Goodall and Olive Woodall

COUNCILLOR REPRESENTATION ON THE EASTBOURNE CRIME REDUCTION PARTNERSHIP AND LINKED GROUPS AND FORUMS

Partnership Group	Representation	Councillor(s)
Crime Reduction Partnership Main Board	Portfolio holding Cabinet Member or nominee	Cllr Margaret Bannister
Joint Action Group (JAG)	Leader of the Council, Portfolio holding Cabinet Member, Opposition Leader and Opposition Shadow Cabinet spokesperson or respective nominees.	Cllrs David Tutt, Margaret Bannister, David Elkin and Barry Taylor (or their respective nominees)
Public Place Violent Crime (PPVC) Working Group	Two Councillors, one from each Group	Cllr Barry Taylor and Cllr Margaret Bannister (or their respective nominees)
Anti-Social Behaviour Working Group	Two Councillors, one from each Group	Cllrs Harun Miah and Barry Taylor (or their respective nominees)

Neighbourhood Watch Committee	One Member from either Group	Cllr Nigel Goodyear
Overseas Students Advisory Committee	Two Councillors, one from each Group	Cllrs Gill Mattock and David Elkin
North Langney Forum	The 3 Langney Ward Councillors	Cllrs Harun Miah, Daniel Purchase and Troy Tester
Nightwatch	One Member from either Group	Cllr Margaret Bannister